

Supervision agreement¹

The contents of this agreement are to be decided in accordance with the relevant applicable doctoral degree regulations.

The supervision agreement is concluded between the following persons:

- (Doctoral candidate)
- (Official supervisor)
- (Other supervisor, if applicable)
- (Other supervisor, if applicable)

The doctoral candidate is intending to write a dissertation with the working title:
.....
at the [Faculty] of Ludwig-Maximilians-Universität München (LMU Munich).

The planned period in which the dissertation is to be completed:
from (start of the dissertation) to (expected completion date).

- (1) In consultation with the official supervisor, the doctoral candidate draws up a work schedule and timetable. The doctoral candidate undertakes to inform the supervisor promptly of any significant changes to the schedule.
- (2) Every (e.g. six) months the doctoral candidate submits a short report (approx. one page in length) to the supervisors. This report includes the stages of the work completed during the period under report, the progress made with regards to the content of the dissertation and, if applicable, the candidate's participation in courses, conferences, guest lectures, doctoral candidates' days and events for further interdisciplinary training. In accordance with the work schedule and timetable, the doctoral candidate also submits interim results (e.g. chapters, draft publications etc.).
- (3) Shortly after the short report has been submitted a meeting involving, if possible, all the supervisors takes place to discuss the progress of the work and to review the timetable and work schedule and, if necessary, to adjust and further develop them.
- (4) The subject matter of this discussion is noted by the doctoral candidate in brief, informative minutes (approx. one page in length). These minutes are countersigned by all parties and distributed to all the supervisors.
- (5) Every (e.g. twelve) months the doctoral candidate reports on the progress of his*her work (e.g. in a colloquium, within the scope of a summer school etc.).

¹ Note: The supervision agreement should be adapted to the conventions of the particular subject and the individual circumstances. Terms such as "The doctoral candidate" can be replaced by names.

(6) The undersigned undertake to adhere to the principles of good academic practice.²

Signatures

..... (Date, Doctoral candidate)
..... (Date, Official supervisor)
..... (Date, Other supervisor)
..... (Date, Other supervisor)

² The Regulation of LMU München for Safeguarding Good Scientific Practice can be downloaded at the following address: <https://cms-cdn.lmu.de/media/lmu/downloads/regulation-safeguarding-good-scientific-practice-3.pdf>